



## *Event and Trade Show Guidelines*

We're anxious to meet you and become your partner in successfully displaying your products during the show you are participating in. Please read the following guidelines carefully.

- The FARGODOME does not allow the use of duct, masking, scotch, or two sided tape for **any** application. We require that only wrestling mat tape be used in the facility. This may be purchased at sporting goods stores or we will have it available for sale during move-in for \$11.00 per roll.
- The FARGODOME does not allow small decorative helium balloons to be used anywhere in the arena. Large tethered advertising balloons may be used in your display area but before inflating them, please sign a waiver at the utility table in the NW corner of the field level.
- The FARGODOME is unable to accept any shipments for vendors prior to the start of, or after the conclusion of your show. If you need to ship items prior to arriving for move-in, please send them directly to the decorator that has been designated for your event.
- A FARGODOME exhibitor utility order form will be included in your vendor packet. Please note that all requests must be received with full payment seven days prior to the beginning of your show in order for us to honor the advance rate price of these services.
- The FARGODOME is a smoke free facility.
- The FARGODOME does not allow the use of any kind of tapes or adhesives in its rooms and facilities. Easels or some other kind of holder must be used for all signage. Please ask for assistance with this issue if needed.

If we can answer any other questions prior to your arrival, please contact us directly at (701) 241-9100. We look forward to having the opportunity to work with you!